EXHIBIT B

Office of the Washington State Treasurer SEPARATELY MANAGED ACCOUNT PROCEDURES

Deposits
Deposits into Investor's Separately Managed Account (SMA) will take place via a transfer of
funds from Investor's primary LGIP account to an account at US Bank. Funds will then be
invested (pending purchase of securities) in a separate OST-managed LGIP account (the OST-
SMA account). The OST-SMA account will serve as a sweep account, or
short-term investment fund, for any residual cash in the Investor SMA.
Withdrawals
Withdrawals from the Investor SMA account will take place via a transfer of funds into
Investor's primary LGIP account from the OST SMA account at US Bank.
Investment Activity
Purchases
When the Portfolio Manager purchases a security, a trade ticket will be printed and the
investment will be entered into OST's system (TM\$). OST will upload trade information to the
custodian. Securities will be held in a separate SMA account that does not commingle securities
with Treasury Trust or LGIP holdings. On the settlement date, funds needed for the purchase will
be transferred to the custody account from the SMA account at US Bank.
Sales
When the Portfolio Manager sells a security, a trade ticket will be printed and the investment will
be entered into TM\$. OST will upload trade information to the custodian. On the settlement date,
proceeds from the sale will be transferred from the custody account to the SMA account at US
Bank.
Daily Reconciliation
Each business day, OST will determine the net amount to be transferred to or from the custodian
for all settlements and maturities for that day, as well as any other amounts to be wired. Funds needed will come from the SMA account at US Bank. The Portfolio Manager will deposit to, or
withdraw from, the OST-SMA account in the LGIP, as needed each day in order to
end the day with a zero balance in the US Bank and custody accounts after all transactions are
complete.

Fee

During the five business days following the end of each month, OST's Investment Accounting group will calculate the fee for that month using the agreed rate applied to the average book value of the Account during the month. OST will transfer the fee amount to a separate service account, reducing the OST-SMA ______ account balance.